

RINGSFIELD AND WESTON PARISH COUNCIL MINUTES

Date of Meeting: 20th October 2017

Present: Chair Cllr Rees, Cllrs Statt, Warner, & Sherriff .
Attending Clerk Mrs Brown

1. **OPENING OF MEETING** - The meeting was declared open at 7.00pm
 2. **DECLARATIONS OF INTEREST** - None
 3. **RECEIPT AND ACCEPTANCE OF APOLOGIES FOR ABSENCE** – Cllr Cannell – holiday, Cllr Scott – unwell – Cllr Johnson – working & Cllr Francis.
- PUBLIC FORUM –**
4. **ACCEPTANCE OF MINUTES OF PC MEETING HELD 15th September 2017**– Cllr Statt proposed acceptance 2nd Cllr Warner aif. The Chair signed the minutes
 5. **MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING –**
 - 1 Neighbourhood Plan – Cllr Rees is to attend a meeting with reps from Ilketshall St John & St Andrew, Mettingham & Barsham and Shipmeadow to hear Charles from Mettingham speak about their Neighbourhood Plan.
 - 2 VAS – No progress, but Cllr Rees is to try to get it moving as the Locality money promised by Cllr Ritchie has to be used by the end of March 2018.
 - 3 Clerk’s contract of employment – Cllr Rees has to make another amendment, Cllr Statt proposed that if the Clerk is happy with the finished document it will stand, 2nd Cllr Warner aif.
 - 4 Improvements to website content - The Clerk is getting the hang of it now, and Chris Mayhew has offered his help.

6 FINANCE

a. Accounts for Payment

J Brown, Clerk’s pay & expenses September	£229.67
PAYE	£38.00
CAS Ltd – website host	£60.00
Total cheques 3	£327.67

Cllr Warner proposed acceptance and that these accounts are paid 2nd Cllr Statt, aif

b Accounts already paid - None

c Receipts –2nd half of Precept £3250.00

d Bank Balance Statement at 2017 £20,428.59

e Presentation of External Auditor’s report - Two minor issues were raised

f To discuss Precept Budget – After some discussion Cllr Rees proposed that the Precept remains at £6,500.00 for 2018/2019, 2nd Cllr Sheriff aif

g Review of Financial Regs – circulated – After some amendments Cllr Rees proposed adoption, 2nd Cllr Warner aif

h Presentation of Bank Reconciliation (circulated) – Cllr Rees proposed acceptance, 2nd Cllr Sheriff

Cllr Statt gave the Clerk £326.00 which had been raised for the new play area by the last car boot sale, Cllr Rees thanked Cllr Statt.

7 CORRESPONDENCE -

Mr & Mrs Sayer – White lines near the School – Cars that previously parked nearer to the school entrance are now parking in such a way that makes exiting from their driveway very awkward and potentially hazardous as their property is on a bend in the road.

Cllr Rees had asked Highways that the lines be extended an extra metre either side to prevent this type of problem, the Clerk will contact Highways.

Lowestoft & Waveney Dial – request for donation. None of the Cllrs agreed to make one.

8 PLANNING –

a Applications Rec'd – None

b Decisions Rec'd–

DC/17/2988/FUL Mr Seppings, Hall Farm, Weston – Refurb 2 adjoining wooden buildings. GRANTED conditions.

10 REPORTS

County and District Councillors Reports - None

Parish Councillor Reports -

Cllr Statt: There are to be 2 car boot sales at the Village Hall in March - 3rd & 17th 2018 from 10.00 am – 12.00 pm. Contact Cllr Statt 07749 714747 for more information.

Cllr Statt showed Cllrs designs and colour choices for a gate to the new play area. WREN have said that no work can start on the site until the agreement has been signed by both parties.

Cllr Statt proposed that Cllr Rees be authorised to sign the agreement on behalf of the PC, 2nd Cllr Warner aif. Clerk is to write the letter to WREN. The old equipment will probably not be removed until the new year leaving plenty of time to get volunteers to help with necessary groundworks.

There is to be another full day Basic Life Support Training Session, including Defib training. Cllr Statt is to arrange a date.

Cllr Sheriff asked if another grass cut around the village could be arranged, Clerk to contact Waveney Norse.

Cllr Rees – Carols on the Green will take place on 24th December at 7pm, all welcome.

Clerk's Report – To include crime report sourced from Suffolk Constabulary's website.

There were 3 crimes reported in July

1 x burglary, Cromwell Road investigation complete no suspect identified.

1 x ASB, Polls Lane.

1 x violence, Russel's Green under investigation.

There were no crimes reported in August.

11 ANY OTHER BUSINESS –

Adoption of revised standing orders (circulated) – To go on November's Agenda

Adoption of Publication (FOI) Scheme (Circulated) – Proposed Cllr Statt, 2nd Cllr Warner aif.

Adoption of Complaints Procedure (Circulated) – Proposed Cllr Statt, 2nd Cllr Warner.

Close There being no further business the meeting was declared closed at 9.04pm.

Signed.....Chair Date: 17th November 2017

Date of next Meeting 20th October 2017