

## RINGSFIELD AND WESTON PARISH COUNCIL MINUTES

**Date of Meeting: 16<sup>th</sup> November 2018**

Present: Chair Cllr Rees, Sherriff, Statt, Warner, Cannell, Francis & Scott.  
Attending Clerk Mrs Brown & Mr Wheeler

- 1 OPENING OF MEETING** - The meeting was declared open at 7.15pm
- 2 DECLARATIONS OF INTEREST** - None
- 3 RECEIPT AND ACCEPTANCE OF APOLOGIES FOR ABSENCE**  
Cllr Wheeler – away, Cllr Springall – work commitment

**PUBLIC FORUM** – Mr Wheeler, Curator of Beccles Museum told the meeting that Lowestoft Records Office will be closing and the plan is that all documents needing specialist storage facilities will be moved to The Hold in Ipswich when it is completed, possibly the end of 2019. Access probably will not be as easy as at present - local University students will have priority use of the facility. Councils can request that their documents are returned by LRO, provided it was made clear at the time of deposit the documents were only lent and not donated. Mr Wheeler thinks he will be able to make an exhibition with Ringsfield's at some point, Cllrs will contact LRO to find out the extent of records held and how interesting they prove to be. He is currently working on a future exhibition of Beccles Town Council's documents and space in the Museum is an issue, he has a WW1 section on the Museum's website and hopes to do a similar thing with Beccles' records.

- 4 ACCEPTANCE OF MINUTES OF PC MEETING HELD 19<sup>th</sup> October 2018** – Proposed Cllr Statt, 2<sup>nd</sup> Cllr Cannell, aif
- 5 MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING** –
  - 1 Neighbourhood Plan – Cllr Rees has obtained a large map showing all 5 Parishes and it seems that Ilkeshall St Andrew and Barsham & Shipmeadow will be joining. When they have decided the next step is for all the PC's to write to WDC and form a committee which needs both Cllrs and residents, so everyone needs to be looking for volunteers.
  - 2 VAS – Cllr Rees contacted Highways again once the sites were agreed and has learnt there will now be another wait, Ilkeshall St Andrew have not yet had their sites agreed, but R&W will go ahead asap. Cllr Rees will then get the sites in Redisham Rd & Kings Lane agreed.
  - 3 A Community Council Trustees Meeting will be held Friday 23<sup>rd</sup> November 2018
  - 4 Possible display of Ringsfield's old documents – see Public Forum.

## **6 FINANCE**

### **a. Accounts for Payment**

J Brown, Clerks Salary October & November	403.53
HMRC PAYE 2 months	81.20
CAS Insurance - underpaid last month	11.88
R Dawson – repairs to kiosk light	49.30
S Statt – expenses for conference	36.92
L Rees – expenses for Remembrance Day events	50.35
<b>Total 6</b>	<b>£633.18</b>

Cllr Warner proposed acceptance and that these accounts are paid 2<sup>nd</sup> Cllr Scott 5 votes for 2 abstentions

Mrs Cannell has an expenses claim for food to put in and Cllr Rees also has another expenses claim.

**b Accounts already paid** - None

**c Receipts** – WDC CIL money £760.54, Car boot sale £204.48

**d Bank Balance at 28<sup>th</sup> October 2018 £17,339.77**

**e Internet Banking** – Clerk's application has been agreed, Cllrs Rees & Cannell still to start theirs.

**f Presentation of draft Precept budget to discuss** – After some discussion Cllr Rees proposed keeping the Precept demand at £6,500.00 for 2019/2020 again despite the Budget to Actual Spend Budget showing that expenditure will be nearer £7,000.00, 2<sup>nd</sup> Cllr Scott aif. The Clerk is to get some more quotes for grass cutting as this is one of the largest outgoings.

Cllr Statt handed over £191.00 cash to the Clerk, proceeds from a car boot sale in aid of the play area.

## 7 CORRESPONDENCE

None.

## 8 PLANNING –

### a Applications Rec'd –

DC/18/4469/FUL. Mr Arnold, Woods at Harmony, London Rd. Retrospective application- approval of live/work building. Cllr Rees proposed refusal, 2<sup>nd</sup> Cllr Francis aif for the following reasons:

- 1) It is not a complete application as this one mentions applications for 2 other structures which were not enclosed.
- 2) All previous conditions have not been fully met – There is still a caravan on site and there is a question of what is happening with the foul water drainage.

### b Decisions Rec'd - None

The Clerk has not received any official notification re Development at Montrose Garage.

## 9 REPORTS

### County and District Councillors Reports – None

### Parish Councillor Reports –

Cllr Statt attended a conference on Village Halls which was very interesting, she will supply Cllr Rees with notes from the event.

Cllr Rees is to do the newsletter and asked for any items she can include.

Cllr Sherriff said that more teams are needed to play on Ringsfield's pitch, Clerk will put it on the website with instructions to contact Mandy. More players are needed for the home team Gillingham, contact Matt Smith for more details.

There were very positive comments about the silhouette soldier seat on Russells Green and Cllr Statt proposed buying one or two permanent benches, she had a quote for £437.32 incl delivery and fixings for a concrete base and will get another, 2<sup>nd</sup> Cllr Cannell aif.

Carols on the Green – Cllrs Rees & Statt will buy refreshments for the evening, the Clerk volunteered to comper the event. The Xmas tree will be donated this year.

Cllr Scott volunteered to represent R&W PC on Beccles Patient's Group, Cllr Rees told him that any events he attends in the Beccles area can be as a rep for the PC. There are 2 new doctors at the HC and will soon be another nurse. The Centre has brought in a Consultant to reorganise the practise. There seems to be an appetite for future patient/doctor consultations via phone or email. Cllr Rees asked him to pass on her thoughts that the opening hours are no good for working people.

Cllr Warner asked that the PC write to DC Marine to thank them for the plaque on the beacon and Martin King for his emotive poem 'Ghosts of Passchendaele' which was read at the event and to add beacon & plaque to insurance.

### Clerk's Report – To include crime report sourced from Suffolk Constabulary's website.

1 crime reported in September: Burglary, Russells Green. Investigation complete no suspect identified. Dates of next year's meetings circulated, the hall has been booked.

**10 ANY OTHER BUSINESS –**

Implementation of 40mph speed limit London Road - Cllr Rees replied to the letter asking if this limit could be extended from the roundabout to and along Cromwell Road to the start of the 30mph zone.

To update Standing orders re Data Protection in accordance with NALC's Model. Adoption proposed Cllr Rees, 2<sup>nd</sup> Cllr Scott aif.

Resignation of Cllr Johnson – As it is less than 6 months to the elections there is no need to co opt anyone.

**CLOSE** - There being no further business the meeting was declared closed at 9.33pm.

Signed..... Chair      Date: 18<sup>th</sup> January 2019