

RINGSFIELD AND WESTON PARISH COUNCIL MINUTES

Date of Meeting: 10th May 2019

Present: Cllrs Rees, Sherriff, Cannell, Statt, Warner & Scott.

Attending Clerk Mrs Brown

AGENDA

1. OPENING OF MEETING 8.00pm

2. Annual Meeting:

Election of Chairman – Cllr Statt nominated Cllr Rees, 2nd Cllr Warner, aif.

Election of Vice Chairman – Cllr Rees nominated Cllr Scott, 2nd Cllr Cannell, aif.

Authorisation of subscriptions for the coming year Cllr Rees proposed SALC & CAS, 2nd Cllr Warner, aif.

Review Financial Risk Assessment – Cllr Statt proposed acceptance, 2nd Cllr Cannell, aif

Review of Internal Controls – Cllr Warner proposed acceptance, 2nd Cllr Statt, aif

Adoption of General Power of Competence – Cllr Rees proposed adoption, 2nd Cllr Statt, aif.

Councillor Vacancies – 2 Weston. Cllr Rees will drop adverts round Weston. All Councillors were reminded to fill in their Election expenses and Register of Interest forms.

3 APOLOGIES AND ACCEPTANCE FOR ABSENCE - None

PUBLIC FORUM – None

4 ACCEPTANCE OF MINUTES OF PC MEETING HELD 12th April 2019 – Cllr Cannell proposed acceptance, 2nd Cllr Scott, 2 abstentions, rest aif

5 MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING –

1 Neighbourhood Plan – Barsham & Shipmeadow, Mettingham, Ringsfield and Weston will make up the Parishes in the joint Neighbourhood Plan. Once Barsham & Shipmeadow's letter of agreement is received Cllr Rees can start the process with a preliminary meeting.

2 VAS – See APM minutes

3 Village Hall refurbishment - £207 from the Clairvoyant Evening will go into the funds as will money raised from car boot sales. Cllr Statt is meeting on site with C Leggat to make a draft plan of the kitchen alterations before meeting with the architect. She would like to collect all the questionnaires before Tuesday's CC meeting.

4 Repairs to car park – in abeyance.

5 Grass cutting – Cricket pitch. After a lot of discussion including learning that R&W PC are not the only ones extremely disappointed in the quality of cuts made by Norse (it took 11 people and 4 mowers to make the pitch usable for their last game) the PC will look for someone else to do the work. Cllr Sherriff proposed that the PC do not pay for the first 4 cuts of the pitch, but it was decided to look at the contract again before contacting them.

6 Site for new bench – Cllr Statt pointed out that it had been agreed at a previous meeting that a bench should be bought to go on Russells Green where the Silhouette Soldier seat was placed for the WW1 Commemorations following a number of positive comments and proposed that it should be sited there, although Cllr Rees has been approached by some residents of Russells Green objecting, 2nd Cllr Cannell, 4 votes for, 1 abstention and 1 against proposal carried. Cllr Sherriff will still repair the seating around the sign and a working party will cut back the shrubs. Cllr Sherriff left the meeting at 8.55pm

6 FINANCE

a. Accounts for Payment

J Brown, Clerk's Pay & expenses	223.56
HMRC	47.60
ICO	40.00
SALC – Internal Audit	238.80
Cllr Rees – expenses	31.49
M Cannell – catering for events	22.95
Total cheques 6	£604.40

Cllr Rees proposed acceptance, 2nd Cllr Scott, aif.

b Accounts already paid - None

c Receipts – East Suffolk – 50% Precept £3250.00

d Bank Balance at 30th April 2019 £15,677.62

e To change bank signatories if applicable. Cllr Rees proposed Cllr Francis be removed from signatories list and Cllr Scott added, 2nd Cllr Statt, aif.

f Internal Audit Report & review – Cllr Rees proposed that R&W's Privacy Policy and Data Protection measures are sufficient for the amount of data held, 2nd Cllr Warner, aif. No other comments made.

g CIL money £323.02 to spend by Oct 2023

7 **CORRESPONDENCE - None**

8 **PLANNING –**

a Applications rec'd – None

b Decisions rec'd – None

9 **REPORTS**

County and District Councillors Reports - None

Parish Councillor Reports

Further to April's meetings Morrisons have cleared up the mess left after digging the hole for High Speed Broadband, Cllr Rees has contacted Highways who gave permission for this work to be carried out who have agreed to inform the PC before they do anything like this again. Clerk to check with SCC if 'ownership' begins further than a meter from the road edge.

Cllr Rees the new bus service is running ok but is dearer.

Cllr Cannell looked at the new gateway (see April's minutes) reported by Cllr Rees and said it appeared that the historically existing one had been widened and it wasn't new.

Clerk's Report – To include crime report sourced from Suffolk Constabulary's website

Lowestoft Town Council will be running training sessions for new Councillors in May & June. Clerk to ask if they could do any in the evenings too.

There were no crimes reported in March.

10 **ANY OTHER BUSINESS –**

CLOSE - There being no further business the meeting was declared closed at 9.10pm.

Signed.....Chair Date: 21st June 2019

Next meeting 21st June 2019