

RINGSFIELD AND WESTON PARISH COUNCIL MINUTES

Date of Meeting: 18th May 2018

Present: Cllrs Statt, Warner, Scott, Johnson & Cannell.

Attending Clerk Mrs Brown

1. **OPENING OF MEETING** - The meeting was declared open at 7.35pm
2. **Annual Meeting:**
 Election of Chairman – Cllr Statt proposed Cllr Rees in her absence, 2nd Cllr Scott aif – Cllr Rees has indicated that she would be willing to accept the position. The Declaration of Office to be signed at June’s meeting.
 Election of Vice Chairman - Cllr Statt proposed Cllr Scott, 2nd Cllr Cannell, 4 votes for 1 abstention, Cllr Scott accepted the position.
 Authorisation of subscriptions for the coming year – Cllr Statt proposed to continue with SALC, 2nd Cllr Scott aif.
3. **DECLARATIONS OF INTEREST** - Cllr Statt – Finance cheque £ 32.53
4. **RECEIPT AND ACCEPTANCE OF APOLOGIES FOR ABSENCE** – Cllr Francis, Cllr Rees - unwell.

PUBLIC FORUM – None
5. **ACCEPTANCE OF MINUTES OF PC MEETING HELD ON 20TH April 2018** – There were only 2 Councillors present tonight who attended April’s meeting – to be agreed at June’s meeting.
6. **MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING –**
 1 Neighbourhood Plan – Nothing to report
 2 Waveney Final Draft Local Plan – Cllr Rees is organising a meeting with other local parishes to discuss planning issues that affect the local area.
 3 VAS – The posts has still not been erected by SCC
 4 Data Protection Officer – It is very likely that all PCs will be exempt from appointing a DPO, the Clerk has drafted a Privacy Policy, Cllr Cannell proposed acceptance, 2nd Cllr Statt aif. The Clerk will publish it on the website & send to relevant people.
 5 Defib training – Free training will take place one evening in July 7-9pm covering refresher defib use, choking etc.
- 7 **FINANCE**
 - a. **Accounts for Payment**

J Brown, Clerk’s Pay & expenses	281.27
S Statt signs for play area	32.53
HMRC – paye	45.20
Total cheques	£359.00
 - b **Accounts already paid** - none
 - c. **Receipts** – Car boot sales £554, WDC half precept £32500
 - d. **Bank Statement Figures at 27th April £18,322.69**
 - e. **Internal Audit Report** – SALC have not sent this through yet.
 - f. **Review Financial Risk Assessment** – circulated. Cllr Statt proposed acceptance, 2nd Cllr Scott aif.
 - g. **Clerks pay review** – as per NJC agreement. Cllr Scott proposed acceptance, 2nd Cllr Cannell aif
 - h. **Donation towards Parishes Meeting** – Cllr Statt proposed £25.00, 2nd Cllr Scott, aif
- 8 **CORRESPONDENCE** – None

9 PLANNING –

a Applications rec'd

DC/18/1533/FUL Mrs T Ulph, Cedar Lodge, Cromwell Road. Linked annex to provide self contained living accommodation, Cllrs notified before this meeting and no objections were raised.

DC/18/1661/FUL Mrs Midwinter, Ringsfield Primary School. Remove bike and storage sheds, light tree trimming and one tree removal, replacement to be planted elsewhere in school grounds, insertion of a porta cabin for use as a school library. Cllr Statt proposed acceptance to both applications, 2nd Cllr Scott, aif

b Decisions rec'd None

10 REPORTS

County and District Councillors Reports - None

Parish Councillor Reports

Cllr Scott will ask D Cllr Chris Punt to come to the June Meeting to give an update on District Council matters.

Cllr Statt – The Play Area will be reopened by Charlie cutting a ribbon on June 2nd at 11.00. Maggie will be in charge of refreshments, which will be simple 2 more volunteer helpers are needed. The PC are happy to fund refreshments. Parravanis will be there from midday.

Clerk's Report – To include crime report sourced from Suffolk Constabulary's website

No crime reported in March

11 ANY OTHER BUSINESS –

Review and adoption of Code of Conduct (NALC) – circulated Cllr Scott proposed acceptance, 2nd Cllr Johnson aif

Cllr Scott reported that the tennis court fence looked a battered – he thought putting chicken wire on it may dissuade people from climbing it. One of the courts is covered in moss. To go on June's agenda.

Close There being no further business the meeting was declared closed at 8.22pm.

Signed.....Chair Date: 15th June 2018

Date of next Meeting 15th June 2018