

## RINGSFIELD AND WESTON PARISH COUNCIL MINUTES

Date of Meeting: 16<sup>th</sup> March 2018

Present: Chair Cllr Rees, Cllrs Statt, Warner, Cannell & Scott.  
Attending Clerk Mrs Brown

1. **OPENING OF MEETING** - The meeting was declared open at 7.00pm
2. **DECLARATIONS OF INTEREST** - None
3. **RECEIPT AND ACCEPTANCE OF APOLOGIES FOR ABSENCE** – Cllr Francis, C Cllr Ritchie, family commitment, D Cllr Springall, working.

**PUBLIC FORUM –**

4. **ACCEPTANCE OF MINUTES OF PC MEETING HELD ON 23<sup>rd</sup> February 2018** – Cllr Statt proposed acceptance 2<sup>nd</sup> Cllr Warner 4 votes for 1 abstention. The Chair signed the minutes.

5. **MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING –**

- 1 Neighbourhood Plan – Cllr Rees will try to arrange a meeting with planners in April.
- 2 VAS – The sign has been delivered cost £3050.00 exc vat, notification received that grant money from Cllrs Ritchie £2018.00 & Bee £835.00 has been paid into the bank Ilketshall St Andrew's quarter share is included in this amount. R&W PC will ask Ilketshall St Andrew for half of the difference £98.50. Cllrs will decide if new posts are needed and where they are to be sited. Cllr Rees thought extending the 30mph speed limits along Redisham & School Roads would be a good idea. The PC will need to make a case before applying to SCC. They will need to have figures on amount of junctions, accesses to properties, accidents, whether school or public buses drop off in the locations etc.
- 3 Data Protection changes are due to come into force 25th May 2018. R&W PC need to list what personal details they hold and construct a policy showing how the information is held, used and how people can have their details removed from the PCs files, Cllr Rees is working on the procedures needed. The PC needs to register with the Information Commissioner's Office.
- 4 Improvements to website content – No progress. Cllr Rees feels there should be information on the Community Council displayed, she will send the details to be added to the Clerk.

7 **FINANCE**

**a. Accounts for Payment**

|  |         |
|--|---------|
| J Brown, Clerk's pay & expenses January  | 183.71  |
| HMRC PAYE                                | 39.20   |
| Glasdon UK Bin for play area             | 134.38  |
| Westotec VAS Sign                        | 3660.00 |
| Cas Ltd – extra insurance for VAS        | 13.16   |
| Cllr Statt – Sign and post for play area | 41.05   |

**Total cheques 6** **£4,071.50**

Cllr Rees proposed acceptance and that these accounts are paid 2<sup>nd</sup> Cllr Warner, aif  
**The new cheque book has not arrived, the Clerk will post cheques to Cllr Rees for signatures asap**

**b Accounts already paid** - None

**c Receipts** – £1,000.00 donations for benches see February's minutes

**d Bank Balance Statement at 26<sup>th</sup> February 2018** **£19,935.73**

**8 CORRESPONDENCE - None****9 PLANNING –****a Applications Rec'd –**

DC/18/1037/FUL Mr Kempster, Garden House, Cromwell Road. Construction of a first floor extension to form enlarged rear bedroom with ensuite and enlarged bathroom. Proposed timber framed single storey garage/workshop unit.

Cllr Rees proposed acceptance, 2<sup>nd</sup> Cllr Cannell aif.

**b Decisions Rec'd– None****10 REPORTS****County and District Councillors Reports -**

Cllr Ritchie sent SCC's Newsletter which was circulated.

**Parish Councillor Reports –**

Cllr Statt: Installation works to the new play area will be starting soon and should take approximately two and a half weeks, then another two weeks of watering the new turf before it can be used. She organised a competition for the school children to design a sign and the winner will cut a ribbon to officially open the area, subject to her parent's permission. There should be a village-wide invitation to the event with teas, coffees and cakes in the hall, it is hoped it will be held on the first bank holiday in May (to be confirmed). All who have donated to the project along with local newspapers will be invited.

**Clerk's Report – To include crime report sourced from Suffolk Constabulary's website.**

There were 9 crimes reported in January 2018

Cromwell Road 1 x criminal damage- investigation complete, no suspect identified.

Redisham Road -1 x criminal damage – under investigation, 1 x other theft- investigation complete, no suspect identified, 1 x violence – under investigation complete, 1 x violence – unable to prosecute suspect.

London Road, Weston 1 x bicycle theft - investigation complete, no suspect identified.

King's Lane, Weston 1 x violence – under investigation.

Hall Road – 1 x burglary & 1 x violence – both investigations complete, no suspects identified.

There is to be a consultation re the proposed closure of Lowestoft Records Office.

**11 ANY OTHER BUSINESS –**

Cllr Rees feels that the PC should be more proactive in attracting a candidate for the Parish Councillor vacancy.

Cllr Scott: A new full time GP will start at the Health Centre in July, there are 2 new practice nurses and 2 new receptionists. The extra staff should help with the long waiting times for appointments. The Eye Clinic is up and running and blood tests will be carried out at the Centre for another year only catering for patients from Beccles, Bungay, Halesworth and surrounding villages.

The village litter pick will take place on Sat 24<sup>th</sup> March please all meet at the Hall at 10.00am.

Cllr Cannell: The Vicar, P Miller, has started a Feast on Friday Group which meets on Friday afternoons from 3.30 to 4.30 with activities for school children and teas and coffees for parents, the Clerk will contact him to ask if he would like it advertised on the website.

Cllr Scott, D Cllr for Beccles Mr Punt would be happy to attend one of R&W's PC meetings with news of WDC's activities, it was agreed that Cllr Scott would invite him to April's meeting.

**Close** There being no further business the meeting was declared closed at 8.27pm.

Signed.....Chair      Date: 20<sup>th</sup> April 2018

**Date of next Meeting 20<sup>th</sup> April 2018**