

DRAFT RINGSFIELD AND WESTON PARISH COUNCIL MINUTES

Date of Meeting: 20th April 2018

Present: Chair Cllr Rees, Cllrs Statt, Warner, Sherriff & Francis.
Attending Clerk Mrs Brown

1. **OPENING OF MEETING** - The meeting was declared open at 7.00pm
2. **DECLARATIONS OF INTEREST** - None
3. **RECEIPT AND ACCEPTANCE OF APOLOGIES FOR ABSENCE** – Cllr Cannell – other commitment, C Cllr Scott - unwell.

PUBLIC FORUM – None
4. **ACCEPTANCE OF MINUTES OF PC MEETING HELD ON 19th March 2018** – Cllr Statt proposed acceptance 2nd Cllr Warner 4 votes for 1 abstention. The Chair signed the minutes.
5. **MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING –**
 - 1 Neighbourhood Plan – Nothing to report. Ilketshall St John have won the appeal against Planning Permission for St John’s Hall and may now be in a position to concentrate on the joint NP.
 - 2 Waveney Local Plan Final Draft – Cllr Rees has the hard copy at present and will be discussed at a later date.
 - 3 VAS – Cllr Rees will chase up Highways to get the poles put up.
 - 4 Appointment of Protection Officer – Cllr Rees proposed using DPO Centre as remote controller and to register with ICO, 2nd Cllr Warner aif
 - 5 Improvements to website content – The Clerk has got to grips with it now.

7 FINANCE

a. Accounts for Payment

J Brown, Clerk’s pay & expenses	257.32
HMRC PAYE	39.00
Glasdon UK Picnic Table	752.02
SALC Subs	249.91
Easy Gates Ltd – Gate for play area	1935.60
Monarch Signs Ltd – signs for play area	198.00
Cllr Statt – Signs, concrete and misc fixing for play area	185.81
M Newton – Fit outside tap to Village Hall	17.71
Total cheques 8	£3,635.37

Cllr Francis proposed acceptance and that these accounts are paid 2nd Cllr Rees, 4 votes for 1 abstention

b Accounts already paid - None

c Receipts – £1,000.00 donations for benches see February’s minutes

d Bank Balance Statement at 26th March 2018 £22,764.71

e Presentation of Year End Accounts for Approval and Signature – Circulated. Cllr Warner proposed acceptance, 2nd Cllr Sherriff, aif

f Presentation of Bank Reconciliation - Circulated

g Presentation of Budget to Actual March 2018 – Circulated

h Presentation of Asset Register for Approval – Circulated

Cllr Statt proposed acceptance of items f,g,&h 2nd Cllr Warner, aif

i Breakdown of Reserves – The PC will need approximately £4,000 for the Neighbourhood Plan, approx. £6,000 to repair the car park at the Village Hall and approximately £2,000 for works to the pond over the next 2 years.

8 **CORRESPONDENCE** - None

9 **PLANNING –**

a Applications Rec'd –

Waveney Local Plan – Final Draft

DC/18/1061/VOC Triple Trees. VOC 2 & 3 amend size of windows and change materials.

Cllr Rees proposed acceptance, 2nd Cllr Francis.

b Decisions Rec'd– None

10 **REPORTS**

County and District Councillors Reports - None

Parish Councillor Reports –

Cllr Statt: Installation works to the new play area should be starting Monday.

Clerk's Report – To include crime report sourced from Suffolk Constabulary's website.

There was 1 crime reported in February – 1 ASB Hall Road.

11 **ANY OTHER BUSINESS –**

Cllr Statt would like to run another basic full life support training with the defib cost £150, Cllr Rees will advertise this in the newsletter to gauge interest. The defib has been out of the cabinet but not used.

Cllr Sherriff said that the fridge was picked up following a report to Waveney Norse but lots more rubbish was left. Depending where the fly tipping occurs it could be the landowner's responsibility to dispose of it.

Cllr Rees received a message from WDC praising the good work done on village litter pick, she said that the 20 sacks provided were not enough and some were too heavy to move.

Cllr Rees will put the Annual Parish Meeting 18th May in the newsletter and contact the school etc for their annual reports, refreshments will be provided.

Close There being no further business the meeting was declared closed at 8.22pm.

Signed.....Chair Date: 18th May 2018

Date of next Meeting 18th May 2018