

RINGSFIELD AND WESTON PARISH COUNCIL

Draft minutes of the ZOOM meeting of the Parish Council held on FRIDAY 16TH APRIL 2021 at 7pm

Present: Chair Cllr Rees, Cllrs Francis, Fletcher, Scott, Scase-Jones, Statt & Warner.
Attending J Crisp, C Mumby, Mr Garrod & the Clerk J Brown.

- 1. OPENING OF MEETING**
- 2. DECLARATIONS OF INTEREST - None**
- 3. RECEIPT AND ACCEPTANCE OF APOLOGIES FOR ABSENCE -Cllr Peach – work commitments, Cllr Cloke – purdah, Cllr Sherriff – technical difficulties.**

PUBLIC FORUM –

Joe Crisp, Community Council Treasurer, thanked the PC for the opportunity to put forward his ideas for the long term sustainability of the Village Hall. The CC has more funds this year, mostly from NHS England bookings over the last year and grants secured by Cllr Rees, which can go towards upgrading the hall and facilities. Cllr Rees is hopeful of securing more grant money this year. Joe thinks that £11,000 to £12,000 needs to be spent initially as the only way to keep the hall, sports and play facilities viable for the future is from bookings for birthday and wedding parties and large functions. There is a lot of work is needed to bring the hall up to the standard these types of events would require. He asked if the PC, as Trustees, would support his idea of setting a 25year rolling budget so that improvements can be planned using vetted, accredited contractors. He thinks that the CC should have a larger social media presence, card payment facilities, a procedure manual and a recruitment process for Committee members Cllrs agreed in principle and Joe will draw up a document with ideas, this will not be a project or business plan, to present to them and the CC.

Claire Mumby spoke of her ideas for the end of lockdown village party to be jointly arranged by the PC & CC- an afternoon indoor and outdoor event showcasing groups who regularly use the hall, bouncy castle, face painting, teas, coffees and cakes (supplied by the PC) etc, she also thought about hiring a smallish marquee. The evening event to have music and bar- Joe will contact Beccles Brewery. Residents of both Ringsfield & Weston will be invited but numbers will be dictated any Gov Covid restrictions that may be in place. The meeting decided it should be held August Bank Holiday Sunday 29th. Claire asked for volunteers to help with the organisation, Cllr Rees offered to help.

Mr Garrod attended to hear any news of the site meeting in School Rd with Philip Ridley & Racheal Lambert of ESC Planning Dept. Cllr Rees had circulated a copy of ESC's reply to her letter to interested Parties, copy available from the Clerk. He pointed out that the site is an allocation in the adopted Waveney Local Plan for residential Development for approx. 30 dwellings and that the principle of residential development there is established. The decision on the current planning application has been deferred by Planning Committee North. Mr Ridley suggested a meeting with Case Officer Racheal Lambert and Cllr Rees to discuss the PC's residents' concerns before the Planning Committee's May meeting. Cllr Rees will ask for a site meeting which Mr Garrod would like to attend. Cllr Rees will list all the subjects to be raised.

- 4. ACCEPTANCE OF THE MINUTES FROM THE MEETING HELD ON 19th MARCH 2021.** Cllr Scott proposed acceptance, 2nd Cllr Warner, aif.
- 5. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING –**
 - 1 Development of the land north of School Road –** See Public Forum.
 - 2 Neighbourhood Plan –** Volunteers are needed to put together
 - 3 Quiet Lanes-** Clerk to contact QLS.
 - 4 Speeding and HGV** traffic through the village, to include proposed Speedwatch Team of volunteers Cllr Francis asked if anyone had had the results of the traffic survey on HGV's using School Rd & Top Road carried out a while ago, he said that School Road is in danger of collapsing. Cllr Rees said Church Road is too. Clerk to contact P Aldous' secretary to remind her about the meeting promised in February. Cllr Rees has not had any Speedwatch training dates yet, Cllr Statt has 3 more volunteers and has received complaints about speeding in Kings Lane. There have been more instances of traffic from Cromwell Road not stopping at the crossroads.
 - 5 Installation of bench for Russells Green –** In hand
 - 6 Light in village hall car park –** In hand.
 - 7 Repairs/maintenance to PC's assets –** Cllr Fletcher circulated his report and will take another look at the bus shelter.

8 Proposed wild flower area on Russells Green – The proposal was not popular with residents and will not be going ahead. The PC will look at another site, perhaps near the pond on the playing field.

9 Survey of blocked ditches and pipes – Cllr Fletcher has reported the ditch near his house. Clerk has reported the ditch alongside Cromwell Rd.

10 Events to mark the end of lockdown – See Public Forum

11 Building progress of shop and lodges – Screens and security at the site comply with the law and there are no time restraints on completion as long as the shop opens first.

6. FINANCE

a. Accounts for Payment

J Brown, Clerk's pay & expenses includes Website £60 March	274.64
HMRC PAYE	49.00
SALC – Subs	265.09
Total 3	£588.73

Cllr Rees proposed payment of these accounts, 2nd Cllr Francis, aif.

b Accounts already paid – None

c Receipts – None

d Bank Balance Statement at 29th March 2021. £15,105.22 - copy circulated includes £570.71 Play area funds and

e CIL money in hand £232.02 to spend by Oct 2023 + £253.62 by Apr 2024

f Presentation of Year End Accounts and AGAR Form for Approval and Signature – Circulated.

Cllr Warner proposed acceptance, 2nd Cllr Statt, aif.

g Presentation of Bank Reconciliation – Circulated. There were no questions

h Presentation of Budget to Actual March 2019 – Circulated. There were no questions.

i Presentation of Asset Register for Approval – Circulated. Cllr Cllr Statt proposed acceptance to items g, h & i 2nd Cllr Warner, aif.

j Breakdown of Reserves - £14,048.87 - none

k Exemption from Limited Assurance Audit - Cllr Rees proposed exempting the PC, 2nd Cllr Statt, aif.

7 CORRESPONDENCE – All emails forwarded.

8 PLANNING –

a Applications Rec'd –

DC/21/1290/FUL -The Brambles, Church Rd. Proposed increase in roof pitch (from permitted application DC/21/0350/FUL). No objections from Cllrs via email. Cllr Rees proposed, 2nd Cllr Scott, aif.

b Decisions Rec'd–

DC/21/0303/FUL Devonshire Farm, Conversion of existing building to a single dwelling, cart lodge/office. WITHDRAWN

9 REPORTS

County and District Councillor's Reports – Cllr Cloke's reports circulated.

Parish Councillor's Reports

Cllr Statt- was very impressed by the layout in the Village Hall which has been used for hearing aid and diabetic clinics recently. This shows that it would have been an ideal vaccination centre.

Clerk's Report – **To include crime report sourced from Suffolk Constabulary's website.**

No crimes reported in February.

10 ANY OTHER BUSINESS –

Discuss date to return to meetings in the Village Hall. The law has changed and meetings must now be held in person, subject to any further changes to Gov restrictions.

Cllr Rees advised that she will be standing down as Chair at May's meeting, all agreed she has gone a great job especially with working full time.

Annual Parish Meeting - To be held on 21st May before the PC's AGM Cllr Rees agreed to chair this Meeting. Clerk to ask on Agenda that members of the public advise her if they are attending so that social distancing measures can be put into place.

NEXT MEETING: 21st MAY 2021

Jean Brown, Clerk, 5 Mill Lane, Wrentham, Beccles NR34 7JQ 01502 675739
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