

## RINGSFIELD AND WESTON PARISH COUNCIL

**Draft Minutes meeting of the Parish Council held on FRIDAY 18<sup>th</sup> June 2021 at 7pm in Ringsfield Village Hall**

**Present:** Cllrs Rees, Scott, Fletcher, Statt, Warner, Scase-Jones & Sherriff.  
Attending Clerk- J Brown & Sam Kenward ESC's Communities Officer.

- 1. ELECTION OF CHAIR** - Cllr Fletcher proposed Cllr Scott, 2<sup>nd</sup> Cllr Rees, aif. Cllr Scott accepted the role.
- 2. ELECTION OF VICE CHAIR**- Cllr Scoot proposed Cllr Fletcher, 2<sup>nd</sup> Cllr Rees, aif. Cllr Fletcher accepted the role.
- 3. DECLARATIONS OF INTEREST** - None
- 4. RECEIPT AND ACCEPTANCE OF APOLOGIES FOR ABSENCE** – Cllr Peach, other meeting, Cllr Cloke - holiday

### **PUBLIC FORUM –**

Sam Kenward – New Communities Officer for our area was welcomed to the meeting and gave a brief overview of his past work with various Councils. He has taken over from Stuart Halsey and works with ESC's Community Partnership for our District which is made up of Beccles, Bungay, Halesworth and Surrounding villages. He is keen that the smaller Parishes' views are heard at their meetings in future and will be holding virtual workshops for them and other community organisation in July he can help with funding ideas. He intends to get out and about in the district meeting with Councillors, attending police street meets and school visits.

Each District in the Partnership have funds of £25,000 to spend on projects voted for at their meetings, their priorities at the moment are rural transport, social isolation and promoting physical and mental health. The Partnership also deals with 'the right to bid', anti-social behaviour and other local issues. He agreed to attend a meeting with the old Neighbourhood Plan Committee to help to restart the joint venture after Covid stopped any progress being made. He will send a list of funding streams to the Clerk and agreed that funding for mowing equipment would be possible. He said he looked forward to working with the Cllrs and left the meeting at 7.20pm

- 5. ACCEPTANCE OF THE MINUTES FROM THE MEETING HELD ON 21<sup>ST</sup> MAY 2021.**

Cllr Statt proposed acceptance, 2<sup>nd</sup> Cllr Fletcher, 5 votes for 2 abstentions.

### **ACCEPTANCE OF THE MINUTES OF THE APM HELD ON 21<sup>ST</sup> MAY**

Cllr Warner proposed acceptance, 2<sup>nd</sup> Cllr Statt, 5 votes for 2 abstentions.

- 6. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING**

**1 Development of the land north of School Road** – Cllr Rees has been trying to get hold of Cllr Cloke and Cllr Brambley-Crawshaw for feedback on the last Planning Committee meeting, with no answers as yet. ESC has refused the last submitted plans and nothing more can be done until a new application is put in.

**2 Neighbourhood Plan** – See Public Forum.

**3 Quiet Lanes** – Cllr Statt has taken on the project to get Church Rd & Polls Lane, Ringsfield & Church Lane & Kings Lane, Weston designated as Quiet Lanes, she is currently working with other PC's whose boundaries' overlap our lanes. The next step is a Public Consultation, which may be done via Zoom, on July 5<sup>th</sup> at 7.00pm. A volunteer Quiet Lanes Suffolk member will attend to give a talk on what it means and the advantages. Cllrs Statt, Scott Rees & Scase-Jones will leaflet the villages to inform them of the meeting with instructions to contact the Clerk for the link. It may be possible to get the signs for free or with a donation smaller than the £2,000 agreed by Council. Cllr Rees proposed Cllr Statt can authorise a donation if needed, 2<sup>nd</sup> Cllr Warner, aif. The PC will have to have a face to face meeting to give the go ahead after taking into account residents feedback. The cost of the Zoom meeting (under £20) was agreed.

**4 Speeding and HGV traffic through the village**, to include proposed Speedwatch Team of volunteers Peter Aldous' Secretary has given an option of 5 dates in July for a meeting with Councillors to discuss how to solve the extra traffic problems caused by the Beccles Southern Bypass.

Cllr Statt is still trying to encourage volunteers to join the Speedwatch Team, and will put a post on the Next Door site and make a poster for the noticeboard.

**5 Installation of bench for Russells Green.** No progress

**6 Light in village hall car park.** No progress

**7 Repairs/maintenance to PC's assets.** Cllr Fletcher will look at the bus shelter again, the Clerk reported that the PC's notice board is very rickety and in dire need of revarnishing.

**8 Events to mark the end of lockdown** – See Any other business. discuss lighting the beacon.

The Clerk apologised over the confusion of this agenda item. Cllr Statt asked if the PC would agree to her registering their intent to join in the national and international event on 7<sup>th</sup> June 2022 to celebrate the Queen's Platinum Jubilee. Cllr Rees proposed registering, 2<sup>nd</sup> Cllr Scott, aif.

**9 Grass cutting – cricket pitch.** After a long discussion covering the high costs and the fact that all the contractors hired by the PC have attracted complaints Cllr Sherriff proposed handing back the responsibility for arranging and paying for grass cutting of the cricket pitch and grounds surrounding the village hall to the Community Council, giving one month's notice to authorise payment to Brian Gooderham (Cricket Club) for one cut per week until 25<sup>th</sup> July at £117.00 per cut, and to give notice to PRS Agriculture of the PC's intention to end the contract for all grass cutting in the village, and to try to get funding for new mowing machinery from ESC, 2<sup>nd</sup> Cllr Fletcher, 6 votes for Cllr Rees abstained. Clerk to advise the Community Council, Cricket Club and PRS of this decision. Cllr Sherriff informed the meeting that Darren Self would be sending in a bill for repairs to a lawn mower, this repair had not been previously authorised by the PC, Cllr Sherriff instructed the Clerk to forward it to the Community Council. The Clerk asked who would cut Russells Green in future if no contractor wanted to take it on, Cllrs Rees and Statt said they could most likely get willing volunteers.

## 7 FINANCE

### a. Accounts for Payment

J Brown, Clerk's pay & expenses includes ICO & sign	372.24
N J Hall Grass cutting – Play area May	45.00

<b>Total 2</b>	<b>£417.24</b>
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**During the week Cllrs had agreed to pay Brian Gooderham (Cricket club) £117.00 for one cut of the pitch, however no invoice has been sent to the Clerk.**

**Cllr Statt proposed acceptance of these accounts, 2<sup>nd</sup> Cllr Scase-Jones, aif.**

**b Accounts already paid –**

**c Receipts – None**

**d Bank Balance Statement at 29<sup>th</sup> May 2021. £15,105.22 -**

**includes £570.71 Play area funds**

**e CIL money in hand total £293.39 - £39.77 to spend by Oct 2023 + £253.62 by Apr 2024**

## 8 CORRESPONDENCE – None

## 9 PLANNING –

**a Applications Rec'd** – DC/21/2109/FUL Ringsfield Primary School. To convert an area of grass and bark to tarmac to increase the size of the playground. Cllr Statt proposed no objections, 2<sup>nd</sup> Cllr Fletcher, 6 votes for 1 against.

DC/ 21/2703/FUL. Devonshire Farm. Conversion of existing building with extant permission to convert to a single dwelling, erection of cartlodge/office, and change of use from agricultural land to domestic curtilage. Cllr Rees proposed no objections, 2<sup>nd</sup> Cllr Statt, 6 votes for 1 abstention.

**b Decisions Rec'd**– DC/20/1001/OUT Land to the north of School Road. Construction of up to 33 dwellings. REFUSED

## 10 REPORTS

**County and District Councillor's Reports.** Cllr Clokes' reports have been circulated

**Parish Councillor's Reports-** Cllr Scase-Jones will contact Weston's Church Warden re PC's use of their noticeboard.

**Clerk's Report – To include crime report sourced from Suffolk Constabulary's website.**

There were no crimes reported in April.

Cllr Francis has handed in his resignation, ESC's Notice of Vacancy is on the notice board and the Electoral Officer will notify the Clerk, in due course, if there is to be an election or if a new Cllr can be co-opted.

## 11 ANY OTHER BUSINESS –

**Cllr Rees** announced that an end of Lockdown Party will be held on August 29<sup>th</sup> from 2-4pm, this will be an alcohol free event in the village hall with the PC paying for teas, coffees and cakes. There will be activities for the children and a PA system for music. The invites are being printed and will be delivered to all homes in the 2 villages. Quite a few people have volunteered to help but there is always room for more, please contact the PC or a Community Council member if you would like to help.

**Cllr Statt** said that Zoom charges for the QLS Public Consultation will be under £20, cheaper than hall hire and Clerk's mileage.

**Cllr Statt** asked for permission to purchase 2 replacement Defib Pads and proposed authorising an emergency payments of up to £200.00 per time for repairs to the equipment if needed, 2<sup>nd</sup> Cllr Scott, aif.

MEETING CLOSED AT 9.05PM

CHAIR .....

DATE .....

**NEXT MEETING: 16<sup>th</sup> July 2021**

**Jean Brown, Clerk, 5 Mill Lane, Wrentham, Beccles NR34 7JQ 01502 675739**

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