

Ringsfield and Weston Parish Council

Draft Minutes of the AGM 20th May 2022 held at Ringsfield Village Hall after the Annual Parish Meeting

The Meeting opened at 7.35pm

1. Annual Meeting:

Election of Chairman – Cllr Statt proposed Cllr Scott, 2nd Cllr Scase-Jones. aif

Election of Vice Chairman – Cllr Scott proposed Cllr Fletcher, 2nd Cllr Peach, aif

Authorisation of subscriptions for the coming year – SALC. Proposed by Cllr Statt, 2nd Scase-Jones. aif

Review Standing Orders & LGA Code of Conduct – circulated. Proposed by Cllr Statt, 2nd Scase-Jones. aif

Review of Internal Controls – circulated. Proposed by Cllr Statt, 2nd Scase-Jones. aif

Adoption of General Power of Competence – Criteria no longer met

PUBLIC FORUM

2. ACCEPTANCE OF THE MINUTES OF THE MEETING HELD ON 22nd April 2022

Cllr Statt proposed acceptance, 2nd Cllr Fletcher. aif

3. MATTERS ARISING FROM THE ANNUAL PARISH MEETING (APM) HELD ON 20th May 2022

None

4. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING –

1, **Neighbourhood Plan** – None

2, **Traffic Issues** –

Redisham Parish Meeting to set up and manage SpeedWatch and work with Ringsfield and Weston. Acceptance proposed by Cllr Statt, 2nd Scase-Jones. Aif

Cllr Cloke mentioned possible meeting about the Beccles Relief Road on July 12th. Cllr Cloke will ask for further details.

3, **New Notice Board for Weston**

Cllr Statt has now received delivery of the new notice board. Cllr Peach asked if there are underground electricity cables etc. Cllr Peach also asked for clarification of where the new noticeboard should be sited. Cllr Fletcher suggested we contact the statutory undertakers to confirm that there are no pipes under the site. Cllr Cloke will use the Councillor Portal to ask Highways to confirm that the site is clear.

5. FINANCE

a. Accounts for Payment

D. Wilkins, Clerks Pay & expenses	£275.61	i
ICO – Data Protection Fee	£40.00	ii
David Bracey – Play Area Inspection	£108.00	iii
Nick Hall – Grass cutting	£814.00	iv

Total **£1237.61**

i Cllr Statt proposed acceptance of this account, 2nd Cllr Scase-Jones. aif

ii Cllr Warner proposed acceptance of this account, 2nd Cllr Statt. aif

iii Cllr Scase-Jones proposed acceptance of this account, 2nd Cllr Warner. Aif

iv Cllr Statt proposed acceptance of this account, 2nd Cllr Statt. aif. Cllr Scott to discuss cricket ground with the Community Council at the next CC meeting.

b Accounts already paid - None

c Receipts – ESC Precept £8000

d Bank Balance at 30th April 2022 £18,769.42 (including £570.71 Play Area Funds)

- e **To change bank signatories if applicable** – no new signatories required
- f **Review Financial Regulations** – circulated. Proposed Cllr Scase-Jones, 2nd Cllr Warner. aif
- g **Review Financial Risk Assessment** – circulated. Cllr Scase-Jones, 2nd Cllr Warner. aif
- h **Review of Internal Audit & it's effectiveness** – not yet received

6. CORRESPONDENCE

- ESC - Community Governance Review – Original suggestion of boundary change has been withdrawn
- Cllr Statt has emailed all councillors regarding the online Worlingham Garden Neighbourhood Plan which shows what is planned for that area.
- ESC - Community Governance Review (Possible 2nd Stage Consultation May 30th to July 8th)
- NALC - Direct Funding Survey

7. PLANNING –

a Applications rec'd – DC/22/1781/FUL – Ulphs Barn, Cromwell Road, Ringsfield

Change of use from personal gym to space for a meditation group

Cllr Fletcher and councillors highlighted that there was some confusion with this application as there was no location plan to detail where it was. Also there was no clear indication on the site plan to show which barn was to be used and whether this change of use from a private gym is for commercial use – or what hours and how frequently it would then be used if for commercial purposes.

It was decided that the Parish Council had no objections for private use but the application was not clear whether it would be for public use in which case the visibility of the turning onto the road would be a concern as there is poor visibility. Further information was requested.

b Decisions rec'd – none

8. REPORTS – None

9. ANY OTHER BUSINESS –

- CiLCA Training – Cllr Scase-Jones Proposed CiLCA training for the new clerk. 2nd Cllr Warner.
- Play Area Inspection – Cllr Statt explained reasons why the playground failed the play area inspection. Cllr Statt has had been trying to contact Action Play for several months but cannot get any answers from the company. Clerk to look into the company and try and contact them.
- Cllr Cloke advised that the zip ride be tied off with notices to say that the equipment is closed and then take photographs to show that it has been closed.
- Cllr Cloke will contact Simon at Norse to arrange a play area inspection to advise on repairs.
- Queen's Platinum Jubilee Cllr Statt ran through the evening's schedule.

Meeting closed at 8:17pm

Next meeting June 17th 2022

David Wilkins, Clerk to Ringsfield and Weston Parish Council, 16 Silver Ley, Redisham, Beccles NR34 8LX
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