

RINGSFIELD AND WESTON PARISH COUNCIL

MEETING – 15TH JULY 2016

Minutes [approved by councillors on 16-09-16]

1. The chairman, Louise Rees, welcomed councillors Sarah Statt, Stephen Warner, David Cannell, Chris Scott, Mick Arnold, Rory Sherriff and David Francis. The clerk, Caroline Cardwell, was in attendance. Apologies were received from David Ritchie [Suffolk County councillor] and Kevin Springall [Waveney District councillor].
2. **Declarations** of interest and any dispensations allowed – none presented.
3. **Public Forum** – members of Community Council were present, and Mr. Nathan [Kessingland – owner of wood near hall] who asked about possible problems with travellers squatting on land owned by the parish council.
The Community Council members said that they had discussed this and suggested a height restrictive barrier [6'.1"] with a projected cost of £2,408.28p + VAT. The PC chair emphasised that two more quotes would be needed before a decision could be made – Brenda Lanchester to source information. Comments were made that £2000+ seemed expensive. The clerk to ask WDC if S.106 money could be used for this. The question of hall and recreation ground insurance certificates was raised and the Co-Co was asked to display the up-to-date certificates in the hall as is usual. Brenda Lanchester to contact CAS on this. A query was raised re the CCTV cameras and were they in good working order; BL to check. *[The hall etc are insured through Community Action Suffolk with Zurich Insurance]*.
4. **Minutes of previous meeting** [17-06-16] were approved and signed as a true record.
5. **Matters arising** – Chris Scott stated that the next Beccles Neighbourhood Plan meeting would be on 2nd August at 7pm in the Town Hall; it was felt that progression of the plan should be expedited. The clerk received an audited copy of the Co-Co accounts for year ending March 2016 and will put these on the Charity Commission website.
6. **Finances** –
 - balance on 24-06-16 is **£ 17,322.00**;
 - Cheques were approved as follows - 551 to C. Cardwell for 177.72 [net sal july]; 552 to SALC for 36.00 [village hall briefing]; 553 to SALC for 26.40 [website training clerk]; **Total cheques = £240.12**
7. **Community Council** – it was reported that more people had applied to join, but they must be co-opted at a CC meeting before their details could be disclosed to the clerk, with contacts.
 - The future organisation of the Co-Co was briefly discussed and Brenda Lanchester [chairman] had been in touch with CAS staff for advice; however it was agreed that a new, focused meeting was needed to progress the question of responsibilities, finances, grants and also a detailed re-furbishment plan needs to be drawn up along the lines of a business proposition; as a first phase it is proposed to modernise the toilets.
 - The clerk asked to check back through the minutes for past discussions and decisions before the Sept. meeting. This discussion and the plans will be a major part of the Sept. meeting, with research by the clerk to support it.

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- There were also comments on WREN application for funds; the PC needs to be kept in the loop over this; the TESCO grant application was still in the pipeline; an application for EDP “chess” vouchers for kitchen equipment had been made.

[At this point (8.50pm), Mick Arnold left the meeting]

- The PC chair will circulate Village Hall plans and also allocate the litter pick money, which seems to be still outstanding and will follow up with WDC.
- Concerns were also raised at this point on the speed problems outside the school [for minute see under **AOB – item - 15** below]

8. Planning –

- DC/16/2655: Old Hall Farm, Church Rd., - councillors consented to this application.
- DC/16/2571/FUL: Lemans Farm, Banters Lane – councillors discussed this and did not support the application as they felt the proposed building was unsuitable for livestock housing as indicated.

9. Councillors’ responsibilities were briefly discussed and defined.

10. Parish assets – details and insurance check deferred to September.

11. Playing field mowers - the matter still outstanding; clerk to see if S.106 money could be used.

12. Beccles Neighbourhood Plan - see 5 above – matters arising.

13. Reports from County, District and parish councillors – Louise Rees – comments on Broadband availability and possible St. James S. Elmham scheme being suitable; David Francis and Louise Rees to contact Mark Bee. Chris Scott – commented that Neighbourhood Plan surgeries would be beneficial in Ringsfield for information and village input and he would see if they could be arranged.

14. Correspondence – received and discussed.

15. Any other business –

- speeding outside the school: Chris Scott and Louise Rees had met with Chris Punt [WDC councillor for Beccles] and felt his input could be very helpful in assessing community needs. It was suggested that he be asked to come to a PC meeting.
- Stephen Warner was thanked for trimming round the hall field
- Sarah Statt – re First Responders – it was not planned to set up any new groups, but anyone interested should apply to the Beccles group.
- De-fibrillator, proposed – Sarah Statt informed councillors that the British Heart Foundation would do a 50/50 grant; the cost would be £950 + VAT; a box would be approximately £750 + VAT; training a further £200/300
- BT phone box – clerk asked to see if the PC could buy this from BT or arrange for the defibrillator to be placed in box.
- Church weather vane – damage by shot: councillors decided this should be reported to the police
- Items for next meeting to include – travellers, VAS and speeding.

16. Next meeting – 16th Sept. 2016

The meeting closed at 9.20pm.

ReBees 16/9/16