

## **Ringsfield and Weston Parish Council**

Notice of and Summons to the Annual meeting of the Parish Council at Ringsfield Village Hall on Friday 17<sup>th</sup> November 2017

### **AGENDA**

- 1. OPENING OF MEETING**
- 2. DECLARATIONS OF INTEREST**
- 3. RECEIPT AND ACCEPTANCE OF APOLOGIES FOR ABSENCE**
  
- PUBLIC FORUM –**
- 4. ACCEPTANCE OF MINUTES OF PC MEETING HELD 20<sup>th</sup> OCTOBER 2017**
  
- 5. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING –**
  - 1 Neighbourhood Plan
  - 2 VAS
  - 3 Clerk's contract of employment
  - 4 Improvements to website content
  - 5 Review of revised Standing Orders - circulated
  
- 7 FINANCE**
  - a. Accounts for Payment**

J Brown, Clerk's pay & expenses October inc laptop & printer	£743.73
PAYE	£39.00
<b>Total cheques 2</b>	<b>£782.73</b>
  
  - b Accounts already paid - None**
  - c Receipts –Proceeds of car boot sale for Play area £348.00**
  - d Bank Balance Statement at 27<sup>th</sup> October 2017 £20,334.29**
  
- 8 CORRESPONDENCE - None**
  
- 9 PLANNING –**
  - a Applications Rec'd – None**
  
  - b Decisions Rec'd– None**
  
- 10 REPORTS**

County and District Councillor's Reports  
Parish Councillor's Reports  
Clerk's Report – To include crime report sourced from Suffolk Constabulary's website
  
- 11 ANY OTHER BUSINESS –**
  
- 12 CLOSE**

**NEXT MEETING: 19<sup>th</sup> JANUARY 2018**

**Jean Brown, Clerk, 5 Mill Lane, Wrentham, Beccles NR34 701502 675739  
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