

## **Ringsfield and Weston Parish Council**

Notice of and Summons to the Annual meeting of the Parish Council at Ringsfield Village Hall on Friday 20<sup>th</sup> October 2017

### **AGENDA**

- 1. OPENING OF MEETING**
- 2. DECLARATIONS OF INTEREST**
- 3. RECEIPT AND ACCEPTANCE OF APOLOGIES FOR ABSENCE**
  
- PUBLIC FORUM –**
- 4. ACCEPTANCE OF MINUTES OF PC MEETING HELD 15<sup>th</sup> SEPTEMBER 2017**
  
- 5. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING –**
  - 1 Neighbourhood Plan
  - 2 VAS
  - 3 Clerk's contract of employment
  - 4 Improvements to website content
  
- 7 FINANCE**
  - a. Accounts for Payment**

J Brown, Clerk's pay & expenses September	£234.08
PAYE	£38.00
<b>Total cheques 2</b>	<b>£272.08</b>
  
  - b Accounts already paid - None**
  - c Receipts –2<sup>nd</sup> half of Precept £3250.00**
  - d Bank Balance Statement at 2017 £20,428.59**
  - e Presentation of External Auditor's report**
  - f To discuss Precept Budget**
  - g Review of Financial Regs – circulated**
  - h Presentation of Bank Reconciliation (circulated)**
  
- 8 CORRESPONDENCE**

Mr & Mrs Sayer – White lines near the School  
Lowestoft & Waveney Dial – request for donation.
  
- 9 PLANNING –**
  - a Applications Rec'd –**
  
  - b Decisions Rec'd–**

DC/17/2988/FUL Mr Seppings, Hall Farm, Weston – Refurb 2 adjoining wooden buildings. GRANTED 2 conditions.
  
- 10 REPORTS**

**County and District Councillor's Reports**  
**Parish Councillor's Reports**  
**Clerk's Report – To include crime report sourced from Suffolk Constabulary's website**
  
- 11 ANY OTHER BUSINESS –**

Adoption of revised standing orders (circulated)  
Adoption of Publication (FOI) Scheme (Circulated)  
Adoption of Complaints Procedure (Circulated)
  
- 12 CLOSE**

**NEXT MEETING: 17<sup>TH</sup> NOVEMBER 2017**

**Jean Brown, Clerk, 5 Mill Lane, Wrentham, Beccles NR34 701502 675739**  
**email: ringsfieldandweston.pc@gmail.com**