

RINGSFIELD AND WESTON PARISH COUNCIL

**Notice of and Summons to a meeting of the Parish Council at Ringsfield Village Hall on FRIDAY
19th October 2018**

AGENDA

1. **OPENING OF MEETING**
2. **DECLARATIONS OF INTEREST**
3. **RECEIPT AND ACCEPTANCE OF APOLOGIES FOR ABSENCE**
PUBLIC FORUM – Mr & Mrs Staniforth update on their development.
4. **ACCEPTANCE OF MINUTES OF THE PREVIOUS MEETING**
5. **MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING**
 - 1 Neighbourhood Plan
 - 2 VAS
 - 3 Consultation – Closure of Lowestoft Records Office

6. **FINANCE**

a. Accounts for Payment

J Brown, Clerks Salary September	269.09
HMRC PAYE	46.20
CAS Insurance	212.63
CAS Website Hosting	60.00
Waveney Norse – grass cutting	1790.28
R&W Rec & Village Hall Charity – Water & hall hire	81.85
Total 6	£2,460.05

b Accounts already paid - None

c Receipts – WDC 2nd half Precept £3,250.00. WDC refund deposit £20.00. HMRC vat reclaimed £10,580.70

d Bank Balance Statement at 28th September 2018 £17,286.97

e Internet Banking

f Presentation of Bank Reconciliation

g Presentation of Budget to Actual Spend 6 months

h Presentation of draft Precept budget to discuss

i Request to buy lifetime licence for Microsoft Office for £130.00 + vat

7. **CORRESPONDENCE -**

East Suffolk re request to change name of access lane to Chenery's Farm to Chenery's Loke.

8. **PLANNING –**

a Applications Rec'd – None

b Decisions Rec'd–

DC/18/2862/FUL Mr Roots, Willow Tree Cott, Redisham Rd. Construction of single storey 2 bay cart lodge, one bay enclosed to provide workshop/storage. GRANTED

9. **REPORTS**

County and District Councillor's Reports

Parish Councillor's Reports

Clerk's Report – To include crime report sourced from Suffolk Constabulary's website

10. **ANY OTHER BUSINESS –**

NEXT MEETING: 16th November 2018

Jean Brown, Clerk, 5 Mill Lane, Wrentham, Beccles NR34 7JQ 01502 675739

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